**Calloway County Board of Education Regular Meeting**

June 10, 2021 - 6:00 PM

Calloway County Middle School

2112 College Farm Road

Murray, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mr. Jay Housden

Mr. Van Pittman

Mr. Mitchell Ryan

Ms. Sharon Bobo

Absent Board Members:

Mr. Scott Lowe

**I. CALL TO ORDER**

**II. RECOGNITIONS/PRESENTATIONS**

**II.A. Recognition of Retiring Employees**

Approximately 20 employees were recognized as retirees from Calloway County Schools. All have been an asset to the district and their dedication and service is greatly appreciated.

**III. MINUTES**

**Order #930 - Motion Passed:**  Approval of the minutes of the May 27, 2021, Special Called Meeting and the May 27, 2021 Finance Corporation Special Called Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**III.A. Minutes of the May 27, 2021, Special Called Meeting**

**III.B. Minutes of the May 27, 2021, Finance Corporation Special Called Meeting**

**IV. FINANCIAL**

**Order #931 - Motion Passed:**  Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Van Pittman and a second by Ms. Sharon Bobo.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**IV.A. Monthly Financial Report/Balance Sheet**

**IV.B. Food Service Claims**

**IV.C. All Other Claims**

**IV.D. Credit Card Statements**

**APPROVED**

|  |  |  |
| --- | --- | --- |
| 230692  230693  230694-230734  230735-230775  230776-230778  230779-230783  120784-230801  230802-120832 | CFSB Bank  CFSB Bank  CFSB Bank  CFSB Bank  CFSB Bank  CFSB Bank  CFSB BANK  CFSB BANK | 116.63  38.16  445,135.42  62,792.68  811.16  1,381.70  638,841.17  92,792.09 |

**APPROVED (PAYROLL)**

|  |  |  |
| --- | --- | --- |
| 382169-382193  382194-382657 | CFSB Bank  CFSB Bank | 639,684.58  950,157.70 |
|  |  |  |

**APPROVED (FOOD SERVICE)**

|  |  |  |
| --- | --- | --- |
| 230833-230838  230839-230845 | CFSB Bank  CFSB Bank | 9,762.45  81,680.73 |

**V. PUBLIC COMMENTS**

No public comments were made.

**VI. APPROVE THE HIGH SCHOOL GYM ANNEX CONTRACT DOCUMENTS FOR BIDDING**

**Order #932 - Motion Passed:**  A recommendation to approve the high school gym annex contract documents for bidding passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**VII. INSURANCE COVERAGE FOR 2021-2022**

**Order #933 - Motion Passed:**  A recommendation to table and postpone a decision regarding all types of coverage presented for the 2021-2022 insurance passed with a motion by Mr. Mitchell Ryan and a second by Ms. Sharon Bobo.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**VII.A. E&O/ELL, Fleet, General Liability, Pollution, Property, Umbrella**

**VII.B. Workers' Compensation**

**VIII. CONSENT AGENDA**

**Order #934 - Motion Passed:**  Approval of the Consent Agenda as presented passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**VIII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)**

**VIII.A.1. Calloway County High School - $500.00, National Guard**

**VIII.A.2. Calloway County High School - School Supplies ($1,000 value) Nick Calhoun**

**VIII.A.3. Calloway County High School FFA - $1,591.48, Fostering Hope Inc.**

**VIII.A.4. Calloway County High School Harbour YSC - $422.22, Pella of Murray / Murray Recycling**

**VIII.A.5. Calloway County High School Laker Band - $450.00, CCHS Harbour Youth Service Center**

**VIII.A.6. Calloway County High School Senior Class - $6,690.00, Atomic City Family Fun Center**

**VIII.A.7. Calloway County High School Student of the Year (Ainsley Smith) - $500.00, Murray Bank**

**VIII.A.8. Calloway County High School Student of the Year (Ainsley Smith) - $500.00, Murray Ledger & Times**

**VIII.A.9. Calloway County Middle School - $50.00, South Pleasant Grove United Methodist Church**

**VIII.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)**

**VIII.B.1. Calloway County High School Football - 7 on 7 Tournament, Funds for Football Program, July 28, 2021**

**VIII.B.2. Calloway County High School Football - Advertising Sales, Funds for Football Program, July 1, 2021 - August 24, 2021**

**VIII.B.3. Calloway County High School Football - Boston Butt Sales, Funds for Football Program, August 31, 2021**

**VIII.B.4. Calloway County High School Football - Cow & Pig Raffle, Funds for Football Program, December 27, 2021 - February 21, 2022**

**VIII.B.5. Calloway County High School Football - Discount Card Sales, Funds for Football Program, July 1, 2021 - August 1, 2021**

**VIII.B.6. Calloway County High School Football - Game Day Parking Pass Sales, Funds for Football Program, August 1, 2021 - November 14, 2021**

**VIII.B.7. Calloway County High School Football - Merchandise Sales, Funds for Football Program, July 1, 2021 - November 11, 2021**

**VIII.B.8. Calloway County High School Football - Pancake Breakfast, Funds for Football Program, August 1, 2021**

**VIII.B.9. Calloway County High School Football - Strawberry Sales, Funds for Football Program, April 1, 2021 - May 1, 2021**

**VIII.C. Position Modification Requests (Type Request - Position/Description, Purpose, Effective Date)**

**VIII.C.1. Amend Position - Archery Coach, Stipend Supplement, July 1, 2021**

**VIII.C.2. Establish Position - Trauma Informed Care Coordinator, Create/Train/Implement CCSD Trauma Informed Care Plan, June 4, 2021**

**VIII.D. Records Destruction Requests (Requestor - Title, (Series))**

**VIII.D.1. Calloway County Middle School - Attendance and Administrative Documentation (L2461, L1948, L5294, L5285)**

**VIII.D.2. Central Office - Gifted & Talented Student Files (L5354)**

**VIII.D.3. Southwest Calloway Elementary School - Student Attendance, Financials, and Administrative Reports (L3158, L2431, L6467, L2034, L1984, L5278, L5341, L2408, L6651, L6902, L6919, L2458, L2424, L5240, L5374, L5281, L2637, L6440)**

**VIII.D.4. Southwest Calloway Elementary School - Student Attendance, Financials, and Administrative Reports (L5274, L2637, L3004, L3005, L3021, L4492, L5282, L5294, L5296, L5283, L2330, L1982, L1960, L2335, L2348, L2349, L2351, L2378)**

**VIII.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)**

**VIII.E.1. American Legion Post 26 , Calloway County High School Baseball Field, Baseball Tournament, June 10-13, 2021**

**VIII.F. Travel Requests (Requestor - Purpose, Location, Dates)**

**VIII.F.1. Fritsche, Ashley - KACTE Summer Conference, Louisville KY, July 20-23, 2021**

**VIII.F.2. Herndon, Aymee - Gev-EV Training, Lexington KY, June 13-15, 2021**

**VIII.F.3. Lax, Tim - KY Young Farmers Association Summer Tour & KCTCS Adult Ag Instructors Workshop, Bowling Green KY, July 22-24, 2021**

**VIII.F.4. McKeel, Josh - KY Director of Pupil Personnel Conference, Lexington KY, September 15-17, 2021**

**VIII.F.5. Paschall, Brandy - Bus Driver/Trainer Class, Frankfort KY, July 11-16, 2021**

**VIII.F.6. Sheridan, Onda - NASP Archery Coaching Conference, Springfield MO, July 22-24, 2021**

**VIII.F.7. Smith, Lynsey - Special Education Conference, Lexington KY, July 18-20, 2021**

**VIII.F.8. Smith, Steven - KHSAA State Track Meet, Lexington KY, June 10-11, 2021**

**VIII.F.9. Wicker, Rhonda - Gev-EV Training, Lexington KY, June 13-15, 2021**

**VIII.F.10. Williams, John - Balfour Yearbook Camp, Carbondale IL, July 21, 2021**

**VIII.G. Travel Requests - Informational**

**VIII.H. Annual Optional Payroll Deductions Request 2021-2022**

**VIII.I. Bid Acceptance 2021-2022**

**VIII.I.1. Catalog and/or Inventory**

**VIII.I.2. Gasoline and Diesel Fuel**

**VIII.I.3. School Yearbooks**

**VIII.I.4. Solid Waste Removal**

**VIII.J. Bid Acceptance - District Wide Paving and Restoration of Driveways and Parking Areas**

**VIII.K. Calloway County School District Supplemental School Year Plan for 2021-2022 School Year**

**VIII.L. Calloway County School District Trauma Informed Plan**

**VIII.M. Emergency Substitutes 2021-2022**

**VIII.N. Memorandum of Agreement Between LOTUS Green Dot Program and Calloway County High School**

**VIII.O. Memorandum of Agreement FY22 - Math Achievement Fund - North Elementary**

**VIII.P. Memorandum of Agreement FY22 - Read To Achieve - East Elementary**

**VIII.Q. Memorandum of Agreement FY22 - Read To Achieve - North Elementary**

**VIII.R. Memorandum of Agreement FY22 - Read To Achieve - Southwest Elementary**

**VIII.S. Payroll Dates FY22**

**VIII.T. Policy 08.2323 - Second & Final Reading**

**VIII.U. Policy Update #44 - First Reading**

**VIII.V. School Bus Tires 2021-2022**

**VIII.W. Summer Laser 2021 Request**

**VIII.X. Treasurer's Bond Acceptance 2021-2022**

**IX. PERSONNEL REPORT**

**Order #935 - Motion Passed:**  Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**I have received and accepted the letters of retirement as indicated below:**

Mary Ann Buie Bus Driver Transportation effective June 30, 2021

Tom Cotner Bus Driver Transportation effective June 30, 2021

Larry Crouse Bus Driver Transportation effective August 31, 2021

Tommy Futrell Dir. of Transportation Transportation effective June 30, 2021

Pat Lane Dir. Of Food Service Food Service effective July 31, 2021

Jo Beth Robertson Teacher Southwest Elementary effective May 31, 2021

**I have received and accepted the letter of resignation as indicated below:**

Morgan Carter Teacher East Elementary effective June 30, 2021

Lisa Crass Bus Driver Transportation effective June 30, 2021

Gina Crider Teacher Southwest Elementary effective June 30, 2021

Laura Crouse Guidance Counselor\* CCHS effective June 30, 2021

Molly Imes Speech Coach CCHS effective June 30, 2021

Beth Morehead Teacher CCHS effective June 30, 2021

Janet Seifert Cook/Baker Food Service effective June 30, 2021

**The following letters of non-renewal were delivered as indicated below:**

Jennifer Cothran Teacher North Elementary effective June 30, 2021

Summer Ellegood Teacher Southwest Elementary effective June 30, 2021

Tiffany Harris Instructional Assistant Southwest Elementary effective June 30, 2021

Sydney James Teacher North Elementary effective June 30, 2021

Terri McNutt Lead Teacher CCPS effective June 30, 2021

Candice Norsworthy Teacher CCPS effective June 30, 2021

Carla Palmer Instructional Assistant CCMS effective June 30, 2021

Kelly Saturley Teacher North Elementary effective June 30, 2021

June Saville Instructional Assistant East Elementary effective June 30, 2021

Savana Thielen Instructional Assistant North Elementary effective June 30, 2021

Kathryn Tracy Instructional Assistant Southwest Elementary effective June 30, 2021

Christi Walker Teacher CCMS effective June 30, 2021

**The following letters of reduction of hours and/or days were delivered as indicated below:**

Amy Duncan Bus Driver Transportation 1 day per week

Molly Forsythe Instructional Assistant East Elementary ½ hour per day

Christy Edmonson Instructional Assistant North Elementary ½ hour per day

Jessie Harrison Instructional Assistant North Elementary ½ hour per day

Leslie Johnson Instructional Assistant North Elementary ½ hour per day

Anthony Lawrence Transportation Clerk Transportation 60 days per year

Jill Ramsey Instructional Assistant CCPS ½ hour per day

Jaclynn Smith Instructional Assistant CCPS ½ hour per day

Katlyn Jones Instructional Assistant Southwest Elementary ½ hour per day

**The following letters of transfer were delivered as indicated below:**

Chelsea Neale Guidance Counselor AIF to CCHS effective June 30, 2021

Joy Cox Guidance Counselor East Elementary to AIF effective June 30, 2021

**The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:**

**Certified:**

N/A

**Classified:**

Terry Dennin Bus Driver Transportation Full-Time

**Classified Professional:**

Eric Payton LAN Technician Technology Full-Time

**Paraprofessional:**

N/A

**The following individuals listed below have been employed for academic extra service duties for the 2020-2021 school year as indicated:**

N/A

**The following individuals have been approved for Family Medical Leave Act:**

Gretchen Akers from 3/2/2021 to 5/17/2021 for a total of 42 days

**The following Special Coronavirus Emergency Leaves have been approved in May:**

**Leave Type** **Leave Requests** **Total Days**

Remote Work 0 0

Special Emergency Leave 0 0

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**TOTAL 0 0**

**X. ADMINISTRATIVE REPORTS**

**Order #936 - Motion Passed:** Acceptance of the administrative and school reports received passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**X.A. Area Technology Center**

**X.B. Attendance Report**

**X.C. Finance Report**

**X.D. Food Service Report**

**X.E. Maintenance Report**

**X.F. Technology Report**

**X.G. Transportation Report**

**X.H. School Reports**

**X.H.1. Calloway County High School**

**X.H.2. Calloway County Middle School**

**X.H.3. East Elementary School**

**X.H.4. North Elementary School**

**X.H.5. Southwest Elementary School**

**X.H.6. Calloway County Preschool**

**XI. SUPERINTENDENT'S REPORT**

**Order #937 - Motion Passed:**  Acceptance of the Superintendent's report passed with a motion by Ms. Sharon Bobo and a second by Mr. Mitchell Ryan.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**XII. ADJOURN**

**Order #938 - Motion Passed:**  Approval to adjourn the meeting passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Absent

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

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Chairperson Superintendent