

Calloway County Board of Education

January 14, 2021 - 6:00 PM

2110 College Farm Road

Murray, KY

(Online Meeting)

Attendance Taken at 6:00 PM:

Present Board Members:

Ms. Sharon Bobo

Mr. Jay Housden

Mr. Van Pittman

Mr. Mitchell Ryan

Absent Board Members:

Mr. Scott Lowe

I. CALL TO ORDER

II. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON OF CALLOWAY COUNTY BOARD OF EDUCATION

Order #852 - Motion Passed: The election of Jay Housden as Chairperson passed with a motion by Van Pittman and a second by Mitch Ryan; then the election of Van Pittman as Vice Chairman of the Calloway County Board of Education passed with a motion by Mr. Mitchell Ryan and a second by Ms. Sharon Bobo.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

III. RECOGNITION OF BOARD MEMBER APPRECIATION MONTH

The Calloway County Board of Education and Mr. Settle were recognized by Mr. Brian Wilmurth on behalf of the Administration and Central Office Staff for the continued service given to support the Calloway County School District.

IV. MINUTES OF THE DECEMBER 10, 2020, REGULAR MEETING

Order #853 - Motion Passed: Approval of the minutes of the December 10, 2020, Regular Meeting passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

V. FINANCIAL

Order #854 - Motion Passed: Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

V.A. Monthly Financial Report/Balance Sheet

V.B. Food Service Claims

V.C. All Other Claims

V.D. Credit Card Statements

APPROVED

230073-230080	CFSB Bank	27,791.98
230081-230097	CFSB Bank	7,463.65
230104-230107	CFSB Bank	1,219.94
230108-230111	CFSB Bank	1,061.12
230112-230131	CFSB Bank	16,055.94
230136	CFSB Bank	24,325.95
230137-230160	CFSB Bank	181,513.83
230161-230171	CFSB Bank	55,987.58
230173-230183	CFSB Bank	24,313.38

APPROVED (PAYROLL)

379793-379817	CFSB Bank	629,019.79
379818-380264	CFSB Bank	941,928.56
380265-380266	CFSB Bank	98.31
380267	CFSB Bank	187.13

APPROVED (FOOD SERVICE)

230098-230103	CFSB Bank	19,230.70
230132-230135	CFSB Bank	158,770.72
230172	CFSB Bank	17,394.06

VI. AREA TECHNOLOGY CENTER

Order #855 - Motion Passed: Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Ms. Sharon Bobo.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VI.A. Claims

VI.A.1. Calloway County Board of Education (maintenance) invoice in the amount of \$1,126.37

VI.A.2. Cayce Mill Supply Company (instructional supplies) in the amount of \$4,071.42

VI.A.3. Huntington National Bank (bond interest) invoice in the amount of \$60,493.75

VI.A.4. Murray Board of Education (MES fiber) invoice in the amount of \$225.00

VI.A.5. Murray Board of Education (quarterly expense reimbursement) invoice in the amount of \$52,500.00

VI.A.6. Prosys Information Systems (technology supplies) invoice in the amount of \$5,432.00

VII. PUBLIC FORUM - HEALTHY SCHOOLS PROGRAM ASSESSMENT FOR THE CALLOWAY COUNTY SCHOOL DISTRICT

Order #856 - Motion Passed: Approval of the Healthy Schools Program Assessment for the Calloway County School District as presented by Ms. Pat Lane and Mr. Josh McKeel passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

VIII. AUDIT REPORT FOR FISCAL YEAR 2020

Order #857 - Motion Passed: The Audit Report for Fiscal Year 2020 as presented by Leah Bona from Alexander Thompson Arnold PLLC passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

IX. SELECTION OF BOARD MEMBER TO SERVE ON THE 2021 LOCAL PLANNING COMMITTEE

Order #858 - Motion Passed: The selection of Board Member Mitch Ryan to serve on the 2021 Local Planning Committee passed with a motion by Mr. Van Pittman and a second by Mr. Jay Housden.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

X. RECOMMENDATIONS OF THE 2021-2022 SCHOOL CALENDAR AND MAKEUP DAYS - SECOND READING

Order #859 - Motion Passed: A second reading for recommendations of the 2021-2022 School Calendar and Makeup Days with Variable Instruction passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XI. PURSUANT TO KRS 45A.352, REQUEST APPROVAL TO SELECT TRANE AS QUALIFIED PROVIDER FOR GUARANTEED ENERGY SAVINGS CONTRACT (AS OUTLINED IN PROPOSAL SUBMITTED JANUARY 8, 2021)

Order #860 - Motion Passed: Pursuant to KRS 45A.352, approval to select Trane as the qualified provider for the Guaranteed Energy Savings Contract (as outlined in the Trane proposal submitted January 8, 2021) passed with a motion by Mr. Van Pittman and a second by Ms. Sharon Bobo.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XII. REQUEST TO APPROVE INITIAL BG-1 FOR GUARANTEED ENERGY SAVINGS CONTRACT, BASED ON PROJECT SCOPE DESCRIBED IN TRANE'S PROPOSAL DATED JANUARY 8, 2021

Order #861 - Motion Passed: A request to approve the initial BG-1 for Guaranteed Energy Savings Contract, based on the project scope described in Trane's proposal dated January 8, 2021, passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XIII. CONSENT AGENDA

Order #862 - Motion Passed: Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XIII.A. Donation Acceptance Requests (Beneficiary - Donation, Donator)

XIII.A.1. Calloway County High School FBLA - \$100.00, Pella

XIII.A.2. Calloway County High School FFA - \$8,202.42, CCBOE Crop Income

XIII.A.3. Calloway County High School FFA - \$570.83, Kentucky FFA Foundation

XIII.A.4. Calloway County High School Girls Basketball - \$300.00, Quality Plus Auto Care

XIII.A.5. Calloway County High School Girls Basketball - \$1,000.00, Quality Plus Auto Care
 XIII.A.6. Calloway County High School Harbour Youth Service Center - \$25.00, Tommy & Terri Futrell
 XIII.A.7. Calloway County High School Harbour Youth Service Center - \$100.00, Mike and Rhonda Wicker
 XIII.A.8. Calloway County High School Harbour Youth Service Center - \$400.00, Donnie & Jackie Harrison
 XIII.A.9. Calloway County High School Harbour Youth Service Center - \$507.54, Pella/Murray Recycling
 XIII.B. Fundraiser Requests (Organization - Activity, Purpose, Dates)
 XIII.B.1. Calloway County Middle School Football - Candy Sales, Equipment/Supplies, March 1-26, 2021
 XIII.C. School Facility Use Requests (Organization, Facility, Purpose, Dates)
 XIII.C.1. Calloway County Little League Football, CCMS/CCHS Football Practice Fields, K-5 Student Football Practice, February 1 - April 2, 2021
 XIII.D. Travel Requests (Requestor - Purpose, Location, Dates)
 XIII.D.1. Morris, Cathy - KASA HR Leadership Program, Frankfort KY, February 12, 2021
 XIII.D.2. Sheridan, Onda - Archery Tournament, Madisonville KY, January 23, 2021
 XIII.E. Approve Board Meeting Dates for the 2021 Calendar Year
 XIII.F. Request for Hardship Graduation
 XIII.G. Request to Commit Funds
 XIII.H. Request for Approval of the 2021-2022 Draft Budget

XIV. CALLOWAY COUNTY HIGH SCHOOL AUXILIARY GYM PROJECT STATUS - RELEASE HOLD AND PROCEED WITH PROJECT

Order #863 - Motion Passed: Upon review of the Calloway County High School Auxiliary Gym Project, the Board's desire to release the August 2020, hold status previously imposed and now proceed with this project passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XV. PERSONNEL REPORT

Order #864 - Motion Passed: Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Mitchell Ryan and a second by Ms. Sharon Bobo.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

I have received and accepted the letter of retirement as indicated below:

Jackie Capps	Bus Driver	Transportation	effective December 31, 2020
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I have received and accepted the letters of resignation as indicated below:

Jesse Smith Instructional Assistant North Elementary effective January 11, 2020*

The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:

Certified:

Madison Meese	Teacher	District-Wide	Substitute
Amberlie Morris	Teacher	North Elementary	Limited
Jesse Smith	Teacher*	Special Ed	Limited

Classified:

Leslie Johnson	Instructional Assistant	North Elementary	Full-Time
Jaclynn Smith	Instructional Assistant	CCPS	Full-Time

Classified Professional:

N/A

Paraprofessional:

N/A

The following individuals listed below have been employed for extra service duties for the 2020-2021 school year as indicated:

Kimberly Barrett	Digital Learning Coach	CCHS
Holly Cain	Digital Learning Coach	North Elementary
Curtis Dial	Digital Learning Coach	CCHS
Emily Hearn	Digital Learning Coach	CCMS
Aymee Herndon	Digital Learning Coach	East Elementary
Mitchell Hultman	Digital Learning Coach	CCMS
Molly Myers	Digital Learning Coach	Southwest Elementary

The following individuals listed below have been employed for athletic extra service duties for the 2020-2021 school year as indicated:

Colby Culver	Assistant Wrestling Coach	CCHS
Jacob Price	Assistant Wrestling Coach	CCHS

The following individuals have been approved for Family Medical Leave Act:

No FMLA leaves were requested in December.

The following Families First Coronavirus Relief Act Leaves have been approved in December:

<u>Leave Reason</u>	<u>Total Requests</u>	<u>Total Days</u>
Subject to quarantine order	22	27**
Self-isolation (at risk)	0	0
Symptoms and seeking diagnosis	0	0
Caring for someone else in quarantine or self-isolation	2	5
Childcare due to lack of availability	3	32
TOTAL	27	64

***would have been 156 without NTI remote work available*

XVI. ADMINISTRATIVE REPORTS

Order #865 - Motion Passed: Presentation of the administrative and school reports passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XVI.A. Area Technology Center

Mr. Dan Hicks glad to have students back in the building and currently there are no roof leaks.

XVI.B. Attendance Report

Mr. Josh McKeel stated the current enrollment is up 69 more students than this time last year. Currently 77 days of instruction left this year and there appears to be more of an increase with student in person instruction.

XVI.C. Finance Report

For December 2020, a beginning balance of \$1,690,299.01 was reported by Ms. April Lax. Total revenue of \$8,524,547.18 with total expenditures of 2,236,377.77 made the closing balance \$16,978,468.42 for the month. Ms. Lax also noted that this was a big month for tax collection revenue.

XVI.D. Food Service Report

In addition to her report on file, Ms. Pat Lane stated that the food service program continues to see an increase in the number of students served.

XVI.E. Maintenance Report

Mr. Kenny Duncan was not present.

XVI.F. Technology Report

Mr. Caleb Reinhardt stated that both the campus camera system and district internet filter are being upgraded to help ensure district safety and security.

XVI.G. Transportation Report

Mr. Tommy Futrell was not present.

XVI.H. School Reports

XVI.H.1. Calloway County High School

XVI.H.2. Calloway County Middle School

XVI.H.3. East Elementary School

XVI.H.4. North Elementary School

XVI.H.5. Southwest Elementary School

XVI.H.6. Calloway County Preschool

XVII. SUPERINTENDENT'S REPORT

Mr. Tres Settle expressed how he is excited to see an increase for in-person instruction. He also reported that the Trane project which will be beneficial in promoting a cleaner atmosphere in the schools. Finally, Mr. Settle discussed the process of distributing the Covid-19 vaccination and the health benefits of administering the vaccine.

Order #866 - Motion Passed: Acceptance of the Superintendent's report passed with a motion by Mr. Mitchell Ryan and a second by Ms. Sharon Bobo.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

XVIII. ADJOURN

Order #867 - Motion Passed: Approval to adjourn the meeting passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Ms. Sharon Bobo	Yes
Mr. Jay Housden	Yes
Mr. Scott Lowe	Absent
Mr. Van Pittman	Yes
Mr. Mitchell Ryan	Yes

Chairperson

Superintendent