**Calloway County Board of Education**

April 15, 2021 - 6:00 PM

2110 College Farm Road

Murray, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mr. Jay Housden

Mr. Scott Lowe

Mr. Van Pittman

Mr. Mitchell Ryan

Ms. Sharon Bobo

**I. CALL TO ORDER**

**II. MINUTES**

**II.A. Minutes of the March 11, 2021, Regular Meeting**

**Order #891 - Motion Passed:**  Minutes of the March 11, 2021, Regular Meeting passed with a motion by Mr. Mitchell Ryan and a second by Ms. Sharon Bobo.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**II.B. Minutes of the March 16, 2021, Special Called Meeting**

**Order #892 - Motion Passed:**  Minutes of the March 16, 2021, Special Called Meeting passed with a motion by Mr. Mitchell Ryan and a second by Ms. Sharon Bobo.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**III. FINANCIAL**

**Order #893 - Motion Passed:**  Approval of the Monthly Financial Report, Balance Sheet, Food Service Claims, All Other Claims, and the receipt of the CFSB credit card statements passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**III.A. Monthly Financial Report/Balance Sheet**

**III.B. Food Service Claims**

**III.C. All Other Claims**

**III.D. Credit Card Statements**

**APPROVED**

|  |  |  |
| --- | --- | --- |
| 230428-230429  230430-230433  230434-230464  230465-230496  230502-230543  230547-230564 | CFSB Bank  CFSB Bank  CFSB Bank  CFSB Bank  CFSB Bank  CFSB Bank | 321.01  1,206.86  102,026.45  42,593.60  81,491.81  193,383.57 |

**APPROVED (PAYROLL)**

|  |  |  |
| --- | --- | --- |
| 381184-381209  381210-381663  381664-381669  381670-381674 | CFSB Bank  CFSB Bank  CFSB Bank  CFSB Bank | 636,767.58  942,482.86  905.11  935.56 |

**APPROVED (FOOD SERVICE)**

|  |  |  |
| --- | --- | --- |
| 230497-230501  230544-230546 | CFSB Bank  CFSB Bank | 2,170.71  56,943.52 |

**IV. AREA TECHNOLOGY CENTER**

**Order #894 - Motion Passed:**  Approval of the Area Technology Center claims passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**IV.A. Claims**

**IV.A.1. Cayce Mill Supply Company Inc invoice (instructional supplies) in the amount of $2,530.41**

**IV.A.2. Cayce Mill Supply Company Inc invoice (instructional supplies) in the amount of $1,161.00**

**IV.A.3. Murray Board of Education invoice (3rd quarter - career education & electrical instructor) in the amount of $52,500.00**

**IV.A.4. Murray Board of Education invoice (annual report filing fee) in the amount of $15.00**

**IV.A.5. Murray Board of Education invoice (MES fiber - March) in the amount of $225.00**

**IV.A.6. Murray Lumber Company Inc invoice (instructional supplies) in the amount of $121.00**

**IV.A.7. Murray Lumber Company Inc invoice (instructional supplies) in the amount of $513.68**

**V. REVISED BG-1 (REF# 18484) FOR GUARANTEED ENERGY SAVINGS CONTRACT TO INCLUDE PARTIAL REPLACEMENT OF MIDDLE SCHOOL HVAC**

**Order #895 - Motion Passed:**  A motion to approve the revised BG-1 (REF #18484) for Guaranteed Energy Savings Contract to include partial replacement of middle school HVAC passed with a motion by Ms. Sharon Bobo and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**VI. PRE-CONTRACT HVAC EQUIPMENT ORDER AUTHORIZATION LETTER FROM THE CALLOWAY COUNTY BOARD OF EDUCATION TO TRANE**

**Order #896 - Motion Passed:**  Approval for Trane to pre-order equipment and begin construction at East Elementary and the Preschool as soon as possible this summer passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**VII. CALLOWAY COUNTY HIGH SCHOOL FOOTBALL AND TRACK TEAMS REQUEST FOR A NEW SCOREBOARD AND VIDEO BOARD**

**Order #897 - Motion Passed:**  The Calloway County High School Football and Track teams request for a new scoreboard and video board passed with a motion by Mr. Scott Lowe and a second by Mr. Mitchell Ryan.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**VIII. 2021-2022 CODE OF ACCEPTABLE BEHAVIOR AND DISCIPLINE**

**Order #898 - Motion Passed:**  Recommended revisions for the 2021-2022 Code of Acceptable Behavior and Discipline as presented by Josh McKeel passed with a motion by Ms. Sharon Bobo and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**IX. PUBLIC COMMENTS**

No public comments were made.

**X. CONSENT AGENDA**

**Order #899 - Motion Passed:**  Approval of the Consent Agenda as presented passed with a motion by Mr. Van Pittman and a second by Mr. Mitchell Ryan.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**X.A. Distribution of Materials and Advertising Flyers (Requestor - Purpose)**

**X.A.1. Girl Scouts - Student Activities**

**X.A.2. Murray State University Wrather Museum - Smithsonian Traveling Exhibit**

**X.B. Donation Acceptance Requests (Beneficiary - Donation, Donor)**

**X.B.1. Calloway County High School Applied Vocational Students - $60.00, April Lax**

**X.B.2. Calloway County High School Band - Band Supplies & Equipment, Randall Black**

**X.B.3. Calloway County High School Girls Basketball - $60.00, Anita Thornton**

**X.B.4. Calloway County High School Girls Basketball - $140.00, Stephanie Wyatt**

**X.B.5. Calloway County High School Harbour Youth Service Center - $388.26, Pella of Murray & Murray Recycling**

**X.B.6. Calloway County High School Students - $2,751.00, Calloway County Schools Foundation Angel Fund**

**X.B.7. Calloway County High School Unified Champions - $20.00 groceries, Food Giant**

**X.B.8. Calloway County High School Unified Champions - $28.90 ground beef, Off The Hoof**

**X.B.9. Calloway County High School Unified Champions - kitchen supplies, State Line Ranch & Home**

**X.B.10. Calloway County Middle School Laker Anchor Youth Service Center - $100.00, Nathan Crafton**

**X.B.11. East Calloway Elementary School Literacy Program - $200.00, Ashli Gore**

**X.C. Fundraiser Requests (Organization - Activity, Purpose, Dates)**

**X.C.1. Calloway County High School Baseball - Shirt Sales, Boys' Baseball Program Expenses, April 15 - May 31, 2021**

**X.C.2. Calloway County High School BETA Club - Calloway Idol, Funds for Calloway FRYSC Program, April or May 2021 (TBA)**

**X.C.3. Calloway County High School Project Graduation - Red's Donuts Sale, 2021 Senior Class, April 19 - May 7, 2021**

**X.C.4. Calloway County High School Softball - Mile Fun Run, USC and Training for Life Students, May 8, 2021**

**X.C.5. Calloway County High School Student Council - Blessing Box Donations, Earn Student Service Points, April 19-30, 2021**

**X.D. Position Modification Requests (Type Request - Position/Description, Purpose, Effective Date)**

**X.D.1. New Position - Bus Driver/Service Technician, Establish Dual Role, May 1, 2021**

**X.D.2. Amend Position - Educational Consultant, Amend Classification, July 1, 2021**

**X.D.3. Amend Position - Director of Professional Development/Public Relations, Amend Job Description, July 1, 2021**

**X.D.4. Amend Position - Director of Special Education/Preschool Coordinator, Amend Job Description, July 1, 2021**

**X.E. School Facility Use Requests (Organization, Facility, Purpose, Dates)**

**X.E.1. Soup for the Soul, North Calloway Elementary School Gym, Lunch & Literacy Food Program, May 18 - August 5, 2021**

**X.E.2. Special Olympics Kentucky, Calloway County High School Track, Special Olympics Regional Track Meet, April 24, 2021**

**X.F. Surplus Requests (Requestor - Items Declared)**

**X.F.1. Transportation (Tommy Futrell) - Two Buses (#0901 and #9802)**

**X.G. Travel Requests (Requestor - Purpose, Location, Dates)**

**X.G.1. Arant, Kady - Softball 2A State Tournament, Owensboro Kentucky, April 23-24, 2021**

**X.G.2. Falwell, Jacob - FFA Leadership Training Center (FFA Camp), Hardinsburg Kentucky, July 12-14, 2021**

**X.G.3. Lane, Pat - KASBO Conference, Louisville Kentucky, May 4-5, 2021**

**X.G.4. Sheridan, Onda - KASBO Conference, Louisville Kentucky, May 5-7, 2021**

**X.G.5. Wilmurth, Brian - KACTE Conference, Louisville Kentucky, July 19-23, 2021**

**X.H. Travel Requests - Informational**

**X.I. Bid Acceptance - 2021 SUV Vehicles**

**X.J. Bid Renewals for 2021-2022**

**X.J.1. Individual and Group Picture Service**

**X.J.2. Pest and Rodent Control**

**X.J.3. Senior Pictures**

**X.K. Calloway County Family Resource Center Sublease Agreement with Angels Attic Thrift Shop Inc.**

**X.L. Calloway County Laker Bands Camp Fee**

**X.M. Calloway County School District School Based Allocations FY2022**

**X.N. Calloway County Schools Certified Evaluation Plan 2021-2022**

**X.O. Comprehensive District Improvement Plan - Phase IV - Continuous Instruction**

**X.P. Flexible Professional Development Option for 2021-2022**

**X.Q. Request to Accept Credit Cards for School Fees**

**X.R. Application for Elementary and Secondary School Emergency Relief Fund (ESSER II)**

**X.S. Calloway County Schools Request for KAR Waiver**

**XI. PERSONNEL REPORT**

**Order #900 - Motion Passed:**  Approval of the Superintendent's report of Personnel Actions passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**I have received and accepted the letters of retirement as indicated below:**

Rachel Johnson Director Special Education effective June 30, 2021

Tawnya Hunter Director Prof. Development effective June 30, 2021

Regina Penniston Cook/Baker Food Service effective April 30, 2021

**I have received and accepted the letter of resignation as indicated below:**

Denise Bray Bus Monitor Transportation effective March 2, 2021

Amy DeShields Cook/Baker Food Service effective March 12,2021

Summer Dunn Instructional Assistant North Elementary effective June 30, 2021

Lende Flood Bus Driver/Mechanic Transportation effective April 30, 2021

**The following individuals have been employed for the 2020-2021 school year. They have signed and received their contract and/or have been notified of their employment by certified mail or personal delivery. The individual and position for which each has been employed is listed below:**

**Certified:**

Benjamin Williams Teacher District-Wide Substitute

**Classified:**

Emily Murphy Cook/Baker District-Wide Full-Time

**Classified Professional:**

N/A

**Paraprofessional:**

Christian Cox Assistant Softball Coach CCHS

Jana Mason Head Fishing Coach CCHS

Steve Pember JV Softball Coach CCHS

Austin Wynn JV Baseball Coach CCHS

**The following individuals listed below have been employed for extra service duties for the 2020-2021 school year as indicated:**

Gretchen Akers ESS Teacher East Elementary

Richie Spann ESS Teacher CCMS

Kellye Steele ESS Teacher Southwest Elementary

**The following individuals listed below have been employed for athletic extra service duties for the 2020-2021 school year as indicated:**

Jamison McDaniel JV Baseball Coach CCHS

**The following individuals have been approved for Family Medical Leave Act:**

No FMLA requests were received for March.

**The following Special Coronavirus Emergency Leaves have been approved in February:**

**Leave Type** **Leave Requests** **Total Days**

Remote Work 4 9

Special Emergency Leave 4 4

\_**TOTAL 4\* 13**

*\*4 requests were a combination of both remote work and leave days*

**XII. ADMINISTRATIVE REPORTS**

**Order #901 - Motion Passed:**  Approval of the administrative and school reports as presented passed with a motion by Ms. Sharon Bobo and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**XII.A. Area Technology Center**

**XII.B. Attendance Report**

**XII.C. Finance Report**

**XII.D. Food Service Report**

**XII.E. Maintenance Report**

**XII.F. Technology Report**

**XII.G. Transportation Report**

**XII.H. School Reports**

**XII.H.1. Calloway County High School**

**XII.H.2. Calloway County Middle School**

**XII.H.3. East Elementary School**

**XII.H.4. North Elementary School**

**XII.H.5. Southwest Elementary School**

**XII.H.6. Calloway County Preschool**

**XIII. SUPERINTENDENT'S REPORT**

**Order #902 - Motion Passed:**  Acceptance of the Superintendent's report passed with a motion by Mr. Mitchell Ryan and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

**XIV. ADJOURN**

**Order #903 - Motion Passed:**  Approval to adjourn the meeting passed with a motion by Mr. Scott Lowe and a second by Mr. Van Pittman.

Mr. Jay Housden Yes

Mr. Scott Lowe Yes

Mr. Van Pittman Yes

Mr. Mitchell Ryan Yes

Ms. Sharon Bobo Yes

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Chairperson Superintendent