

**SCHOOL ACTIVITY FUND
FUNDRAISER WORKSHEET**

School	
Activity Account	
Fundraiser	

1. Total Count of Items to be sold

2. Item	Count	x Sales Price =	Budget Sales
			0
			0
			0
<input type="text"/> Total count must equal Line 1.			

Total Budgeted Sales

3. Receipts

Date	Amount	Date	Amount	

Total Receipts

4. Expenses

Date	Check #	Amount	Date	Check #	Amount

Total Expenses

5. Total Count of Unsold Items

6. Item	Count	x Sales Price =	Unsold Items
			0
			0
			0
<input type="text"/> Total count must equal Line 5.			

Total Value
of Unsold Items

7. Anticipated Profit (Line 2 - Line 4)	0
8. Value of Unsold Items (Line 6)	0
9. Subtotal (Line 7 - Line 8)	0
10. Actual Profit (Line 3 - Line 4)	0
11. Cash Over/Short (Line 9 - Line 10)	0
12. Explain Over/Short	

Disposition of Unsold Items:

<input type="text"/>	Returned
<input type="text"/>	Held for Next Fund Raiser
<input type="text"/>	Other (Please explain)

Investigate significant differences immediately.

Sponsor _____

Principal _____

* - Must be turned in to principal within one week of the termination of fundraising event.